

Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Tripura University

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://tripurauniv.ac.in/site/index.php/en/tu-contact-us-en/tu-contact-information-en	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/vice-chancellor-en	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://tripurauniv.ac.in/site/index.php/en/our-university-en/vision-mission-en	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://tripurauniv.ac.in/site/index.php/en/our-university-en/vision-mission-en	Fully Met	1.28	URLs cited by

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					niv.ac.in/site/index.php/en/act-statutes-ordinances-en			the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://tripurau niv.ac.in/site/images/pdf/UGC_Table_New.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://tripurau niv.ac.in/site/index.php/en/component/search/?searchword=committee%20notification&searchphrase=all&limit=100	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://tripurau niv.ac.in/site/index.php/en/act-statutes-ordinances-en	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://tripurau niv.ac.in/site/index.php/en/act-statutes-ord	Not Met	0	Category Not Met

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1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	inances-en https://tripurau niv.ac.in/site/index.php/en/act-statutes-ordinances-en	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	Yes, As per the requirement of the Insitution	Not Met	0	Category Not Met
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://tripurau niv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	The Vice Chancellor, https://tripurauniv.ac.in/site/index.php/en/act-statutes-ordinances-en	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://tripurau niv.ac.in/site/index.php/en/act-statutes-ordinances-en	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per normal	Not Met	0	Category Not

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					office procedure and Citizen Charter			Met
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://tripurau niv.ac.in/site/index.php/en/act-statutes-ordinances-en	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://tripurau niv.ac.in/site/index.php/en/act-statutes-ordinances-en	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://tripurau niv.ac.in/site/index.php/en/act-statutes-ordinances-en	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://tripurau niv.ac.in/site/index.php/en/forms-en	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"

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1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As per normal office procedure and Citizen Charter	Not Met	0	Category Not Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://tripurauniv.ac.in/forms/complain-registration.php , https://tripurauniv.ac.in/forms/student-grievance-portal.php	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://tripurauniv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://tripurauniv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en , https://tripurauniv.ac.in/site/index.php/en/rules-regulations-guidelines-en	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://tripurauniv.ac.in/site/index.php/en/rules-regulations-guidelines-en	Fully Met	2.60	URLs cited by

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					niv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en, https://tripurauniv.ac.in/site/index.php/en/rules-regulations-guidelines-en			the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Establishment - The Registrar, Finance- The Finance Officer, Examination- The Controller of Examination, Library- The Librarian	Not Met	0	Category Not Met
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/Registrar-en, https://tripurauniv.ac.in/site/index.php/en/adminst	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"

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					ration-offices-en/university-offices-en/registrar-s-branch-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/finance-officer-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/university-offices-en/finance-branch-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/controller-of-examination-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/university-offices-en/examination-			

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					branch-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/librarian-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/university-offices-en/central-library-en			
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/councils-committees-en/executive-council-en	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/councils-committees-en/executive-council-en	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/councils-committees-en/executive-council-en	Fully Met	0.96	URLs cited by

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					niv.ac.in/site/index.php/en/act-statutes-ordinances-en			the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	As defined in Acts and Statutes	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://tripurainiv.ac.in/site/index.php/en/act-statutes-ordinances-en	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://tripurainiv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://tripurainiv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://tripurainiv.ac.in/site/index.php/en/c	Fully Met	0.96	URLs cited by the Public Authority is

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					ourt-ec-ac-and-fc-proceedings-en			correct. Category "Fully Met"
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://tripurau niv.ac.in/site/index.php/en/tu-contact-us-en/tu-contact-information-en	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://tripurau niv.ac.in/site/index.php/en/tu-contact-us-en/tu-contact-information-en	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://tripurau niv.ac.in/site/index.php/en/monthly-remuneration-en	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per prevalent Government Rules (CCS Rules)	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information	Fully Met	3.85	3.85	https://tripurau niv.ac.in/site/i	Fully Met	3.85	URLs cited by the Public

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	Officer(s) & Appellate Authority				index.php/en/rti-home-en			Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://tripurau niv.ac.in/site/index.php/en/rti-home-en	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	1	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	1	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Employees are given inhouse training on RTI	Not Met	0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Yes	Not Met	0	Category Not Met
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	CPIO attend	Not Met	0	Category Not

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					RTI seminar as and when called for			Metv
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://tripurau niv.ac.in/site/index.php/en/rti-home-en	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	As and when required by the Institution	Partially Met	3.85	URLs cited by the Public Authority is correct. Category "Partially Met"
Total			100	100		100	75	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://tripurau niv.ac.in/site/index.php/en/annual-reports-accounts-en	Partially Met	5.00	Annual Reports contains budget of 2023-24.
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://tripurau niv.ac.in/site/index.php/en/annual-reports-accounts-en	Partially Met	5.00	Annual Reports contains budget of 2023-24.
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://tripurau	Partially Met	5.00	Annual

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					niv.ac.in/site/index.php/en/annual-reports-accounts-en			Reports contains budget of 2023-24.
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://tripurau niv.ac.in/site/index.php/en/annual-reports-accounts-en	Partially Met	5.00	Annual Reports contains budget of 2023-24.
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://tripurau niv.ac.in/site/index.php/en/annual-reports-accounts-en	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://tripurau niv.ac.in/site/index.php/en/tenders-en/tenders-e-tenders-en, https://eprocure.gov.in/eprocure/app	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	Met from Salary Expenditure. No separate budget for this purpose	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and	Not Applicable	0	0	empty	Not Met	0	Category Not

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	officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Category Not Met
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable

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	getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://tripurauniv.ac.in/site/index.php/en/annual-reports-accounts-en	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			130	130		150	110	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://tripurauniv.ac.in/site/index.php/en/act-statutes-ordinances-en , https://tripurauniv.ac.in/site/index.php/en/rules-regulations-guidelines-en , https://tripurauniv.ac.in/site/index.php/en/forms-en , https://tripurauniv.ac.in/site/index .	Fully Met	12.50	URLs cited by the Public Authority is correct. Category "Fully Met"

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					php/en/tenders-en/tenders-en, https://tripurauniv.ac.in/site/index.php/en/notification-en			
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://tripurauniv.ac.in/site/index.php/en/rti-home-en	Fully Met	12.50	URLs cited by the Public Authority is correct. Category "Fully Met"
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process	Not Applicable	0	0	empty	Not Applicable	0	Category Not

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	of the selection of the private sector party (concessionaire etc.)							Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://tripurauniv.ac.in/site/index.php/en/court-ec-ac-and-fc-proceedings-en , https://tripurauniv.ac.in/site/index.php/en/rules-regulations-guidelines-en , https://tripurauniv.ac.in/site/index.php/en/notification-en	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://tripurauniv.ac.in/site/index.php/en/notification-en	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	External members from State Govt., Students, Parents including members from media and	Not Applicable	0	Category Not Applicable

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					NGO has been included in various decision making bodies and committees, https://tripurauniv.ac.in/site/index.php/en/notification-en, https://tripurauniv.ac.in/site/index.php/en/administration-offices-en/councils-committees-en/executive-council-en			
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://tripurau niv.ac.in/site/index.php/en/, https://www.facebook.com/people/Tripura-University/100088598235520/, https://x.com/SocialM08447126/, https://www.youtube	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.com/@tripura university641, https://www.linkedin.com/company/tripura university/			
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://tripurauniv.ac.in/site/index.php/en/	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Available in University offices, Central Library and in Academic Departments	Partially Met	12.50	URLs cited by the Public Authority is correct. Category "Partially Met"
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Record of books, manuals, manuscript etc. are available in the Centryal Library. https://tripurauniv.ac.in/site/index.php/en/central-	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	library-en https://tripurau niv.ac.in/site/index.php/en/ , https://tripurau niv.ac.in/site/index.php/en/admission-news-en	Partially Met	12.50	URLs cited by the Public Authority is correct. Category "Partially Met"
Total			225	225		175	150	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Fully Met	9.52	9.52	https://tripurau niv.ac.in/site/index.php/hi/	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	https://tripurau niv.ac.in/site/index.php/en/	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	Signages are displayed in Bengali, Hindi and English	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	July 2024	Fully Met	28.57	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://tripurau niv.ac.in/site/index.php/en/	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://tripurau niv.ac.in/site/index.php/en/	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://tripurau niv.ac.in/site/index.php/en/	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://tripurau niv.ac.in/site/index.php/en/ , https://tripurau niv.ac.in/site/index.php/en/academics-en/	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					departments-en, https://tripurauniv.ac.in/site/index.php/en/tu-contact-us-en/tu-contact-information-en			
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://tripurauniv.ac.in/site/index.php/en/	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	As per Govt. of India office working hours	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://tripurauniv.ac.in/site/index.php/en/ , https://tripurauniv.ac.in/site/index.php/en/tu-contact-us-en/tu-contact-information-en , https://tripurauniv.ac.in/site/index.php/en/rt	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					i-home-en			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://tripurauniv.ac.in/forms/student-grievance-portal.php , https://tripurauniv.ac.in/forms/complain-registration.php , https://tripurauniv.ac.in/forms/complain-registration.php . Also grievance drop box available	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	Projects are undertaken and completed within the specified term	Not Met	0	Category Not Met
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	Available in the Project Section of the university. However the steps are taken to	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					digitize the records.			
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	Available in the Engineering Cell of the university. However the steps are taken to digitize the records.	Fully Met	4.10	https://tripurau niv.ac.in/site/index.php/en/tenders-en/tenders-e-tenders-en
4.5.5	Annual Report	Fully Met	4.1	4.10	https://tripurau niv.ac.in/site/index.php/en/annual-reports-accounts-en	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://tripurau niv.ac.in/site/index.php/en/faq-en	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Partially Met	4.1	2.05	Under process of implementation	Not Met	0	Category Not Met
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://tripurau niv.ac.in/site/index.php/en/rt	Fully Met	14.29	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					i-quarterly-reports-en			correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://tripurauniv.ac.in/site/index.php/en/rti-home-en	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Replies sent to MoE, Govt. of India and UGC as and when questions are asked.	Not Met	0	Category Not Met
Total			200	198		200	159	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://tripurauniv.ac.in/site/index.php/en/rti-home-en	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Third party audit carried out during 2024. https://tripurauniv.ac.in/site/index.php	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	The last STQC certification was valid until 21st july 2024. Fresh certyification under process.	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Will be displayed once the STQC certification is received.	Not Met	0	Category Not Met
Total			50	50		50	25	
Grand Total			805	763		775	579	