

Details of Dependent Family Members

- 1. Name of the University Employee :.....
- 2. Designation :.....
- 3. Date of Birth :.....
- 4. Date of Appointment in regular post :.....
- 5. Details of the members of family as on :.....

Single picture of all declared family members including self.

Photo Size –4 inches x 3 inches

Sl. No	Name(s) of the member(s) of family	Date of Birth	Relationship	Married/ Unmarried	Whether in service	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

I hereby undertake to keep the above particulars upto-date by intimating the Head of the Office any addition, alteration or deletion employee.

Place :
Date :

Initials of Head of Office

Signature of Employee

CRITERIA FOR DEPENDANCY

- i) The Government servant's wife or husband, as the case may be, and two (exception in case the second child birth results in twins/multiple birth) surviving unmarried children or step children wholly dependent on the Government servant, irrespective of whether they are residing with the Government servant or not;
- ii) Daughter is eligible till she starts earning or gets married;
- iii) Married daughters who have been divorced, abandoned or separated from their husbands and widowed daughters who are residing with the Government servant and are wholly dependent on the Government servant;
- iv) Parents and/or step mother residing with and wholly dependent on the Government servant;
- v) Unmarried minor brothers as well as unmarried, divorced, abandoned, separated from their husbands or widowed sisters residing with and wholly dependent on the Government servant, provided their parents are either not alive or are themselves wholly dependent on the Government servant;
- vi) Son is eligible till he starts earning or attains the age of 25 years;
- vii) Income from all sources including pension upto Rs. 9000/- plus amount of DA admissible from time to time;
- viii) Disable Son/Daughter is eligible for life or starts earning equal to the amount of minimum family pension with DR thereon, whichever is earlier.

I have gone through the above, and hereby undertake to inform the University authority, as and when any change occurs in "Family" composition.

Signature of Employee